Talent Market CVtasks
Free online CV creation tool

Create your dream CV
app.talentmarket.co.za

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Showcasing your talent, Attributes, Skills, Knowledge & Strengths

You are competing with everyone else in the world who is qualified and interested in your dream job. The speed at which the world changes is breath-taking and you need the right tools to automate your talent information. We recognise you want a career that allows you to learn, grow, advance, and one which rewards well. We also know you want to work with leaders who are credible, inspirational, forward thinking, and competent. To help you become more marketable to the "best places to work for" and the best leaders to learn from, we have built CVtasks, your career companion, an online Talent Profile optimising tool. This software will enable you to constantly keep your CV relevant, marketable, and competitive.

The online CVtasks is secure, elegant, user friendly, fast, efficient, automated, and free. You can create, edit, continuously update your CV and export to PDF.

It also allows you to create and store as many of your compelling cover letters. It will become your most valuable partner throughout your career.

Automating and optimising the current version of your CV is worth the time and effort. The returns will exceed the time invested. We envisage that it will take you between 20-60 mins to create it. This version will enhance your qualifications, skills, experience, and unique qualities. You will stand out amongst the crowd and prospective employers will want to contact you.

If you want companies to consider you for their graduate, learnership or internship programmes, then this system will help to shape your pitch. It is also a perfect tool for those who are considering a career move or who are ready for something new and fresh. It is equally valuable for unemployed individuals because it will help to organise and highlight their skills and experience, bringing back hope, confidence, and opportunity.

If you are a student at school hoping to secure a weekend, holiday, or part time job, then CVtasks is what you need to get your CV out there into the market. Completing a CV has never been this easy. This tool will grow with you as your career expands.

Account for Your Talent

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CVtasks Features & Benefits

Features & Benefits

Fully intergrated security features	» Password Protected » Personal Data Secured » Fully PoPI Compliant » Honesty Declaration Required
Extensible CV walkthrough guide	» User Friendly Interface » Save Progress & Finish Later - No Data Loss » Tips to Guide You Through The Process » Autocomplete & Predictive Text » Progress Bar & Completion Check List » Upload a Profile Picture » Export to PDF
Tab system offering CV structure	» Create Tertiary & Grade 12 or lower level CV » Create Competency Strengths Profile » Create "My Work Experience" Profile » Create "My Development" Profile » Create "My Future" Profile » Indicate your hobbies, interests & extra-curricular activities » Include your referee contact details

CVtasks Screenshots

These selected screenshots illustrate functionalities of the CVtasks tool. We have given a partial view of each screenshot to manage the size of this document. For a complete experience of the actual system please visit:

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Landing Page

» **User-friendly**

» **Uncluttered**

» **Elegant**

Personal Details Tab

The personal details section provides the prospective employer with all the key information they need. It also allows them to search and find the job seeker in an instant.

Certain fields come with autocomplete values making it easier and quicker to complete and increases data integrity.
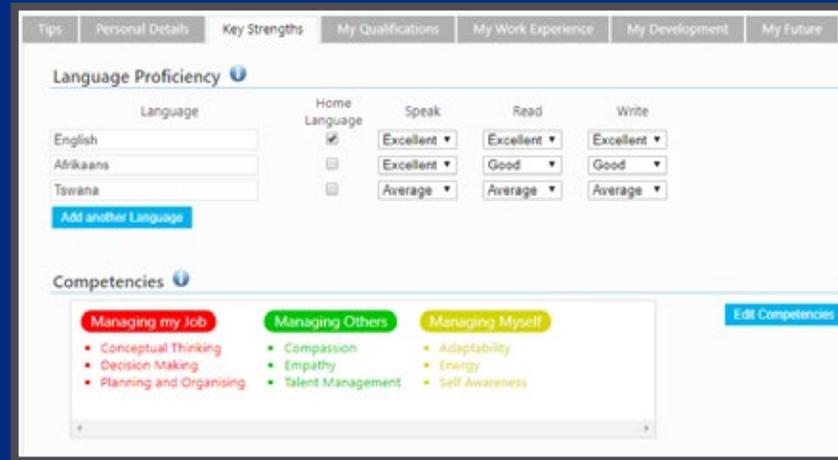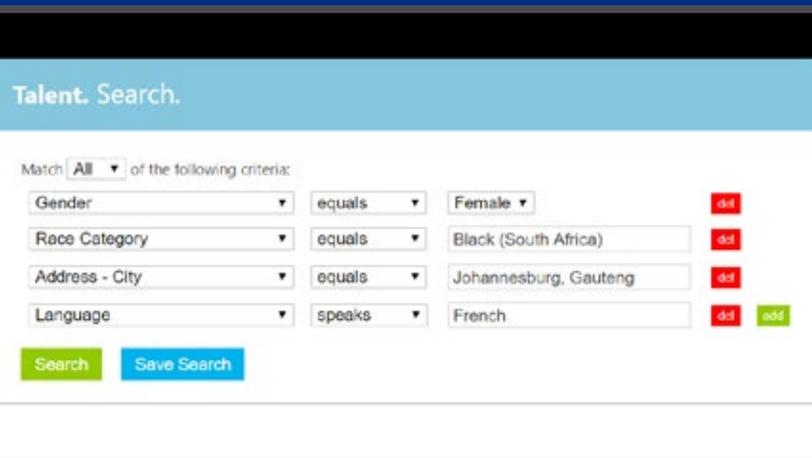
Account for your talent

Key Strengths Tab

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There are three clusters from which job seekers can select & showcase their strongest competencies:

» Managing my Job
» Managing Others
» Managing Myself

Talent Search

CVtasks standardises the information of all job seekers, giving prospective employers the highest level of data integrity, accuracy and 100% search match results.

PDF CV

» Easily export to PDF file format

» Make CV visible to selected clients